



STATE PRESERVATION BOARD

**EVENT SPONSORSHIP AUTHORIZATION FOR USE OF THE
LEGISLATIVE CONFERENCE CENTER**

Organization: _____

Date & Time Requested: _____

Contact: _____ Phone #: _____

Purpose of Meeting/Event: _____

Please check the applicable box:

- By signing below I certify that the above listed event is for official state business and should not be charged the LCC rental fee.
- This event is not official state business and the event holder will be responsible for all applicable rental fees.

Sponsored by:

Signature (State Official or Member)

Office

Printed name and title

Phone # & email address