

# GUIDELINES AND PROCEDURES FOR TEXAS GOVERNOR'S MANSION TOURS

Please review this information with all tour participants prior to your visit

A scheduled visit to the Texas Governor's Mansion offers an educational experience for all in history and architecture. The Texas Governor's Mansion is home to the Governor and his family. It is important that all visitors adhere to these guidelines to ensure a positive tour experience. This information should assist you in preparing for their tour.

## *Your Tour*

- Twenty person maximum per tour. Groups and individuals may be combined on the same tour until the twenty person capacity is reached. The length of the tour will be 30 minutes and will focus primarily on people and events connected to the home.

## *Enjoying a Tour*

- **Please arrive on time.** You need to arrive 15 minutes prior to the start of your tour time to go through security screening. All adults must have their Government issued ID. The same ID information that was submitted during the reservation process.
- **Please take a restroom break prior to going through security screening.** If you are traveling a long distance, plan to include a restroom stop along the way. There are no restrooms on site.
- **Please arrive no earlier than 15 minutes before your tour.**
- **Late arrivals no matter what the circumstances are not guaranteed a tour:** although every attempt will be made to accommodate late arrivals if space is available on a later tour.
- **After going through security screening,** visitors will wait in a designated area inside the fence with their tour guides.
- **There is no inclement weather alternative** and no covered area for visitors to wait for their tours.
- **No storage is available.** Please leave all belongings in cars or buses. No back packs, purses, brief cases, strollers, umbrellas, lunches, food, gum or drinks/water are permitted.
- **Cameras and cellphones are permissible. No flash photography is allowed. All cellphones must be on silent or vibrate.**
- **Visitors must use a quiet and respectful voice both on the Mansion grounds and within the house.**

## *Parking Information*

- **Private vehicles** may drop off passengers at the corner of 10th and Colorado. Private vehicles may park at the Capitol Visitors Parking Garage at 12th and San Jacinto or use metered street parking.
- **Buses** may drop off passengers at 10th and Colorado. Bus parking is on Trinity between 15th and 18th.

## *Accessibility*

- **The Texas Governor's Mansion is wheelchair accessible.** Contact us in advance if anyone in your group requires accessibility accommodations, we will provide specific information regarding the drop off location and accessibility entrance.

## *Cancellation of Tours*

- **We reserve the right to cancel at any time** up to and including the day of and/or time of the tour without prior notice. Once we receive notification of a tour's cancellation, every attempt will be made to contact you immediately.