

Spring 2017 Internship

Bullock Texas State History Museum

Posting Date: November 22, 2016

Closing Date: December 12, 2016

Internship Title: Exhibits Intern

Goals of the Internship and Work to be performed:

Prepare students for position in museum exhibits by teaching them the importance of primary source research, how to conduct research in various archival and museum collections, and how to summarize research for exhibition development.

Intern will search secondary sources for background related to Texas Transportation and prepare a synopsis of research. Intern will search archival and museum collections to identify artifacts and documents related to Texas Transportation, specifically the railroads and highway system. Intern will complete a spreadsheet of potential artifacts/documents to be borrowed. Intern will research background of potential objects and prepare a 100 word description of each artifact.

Hours of Work:

10 hours per week (Mon-Fri, between 8am-4pm).

Skills and Abilities:

Required: Effective organization and communication skills; Attention to detail; Experience with primary source research; college-level writing & copy editing skills; Computer skills: Microsoft Word and Excel.

Preferred: Experience conducting archival/primary source research; Knowledge of Texas history

Educational Status:

Graduate or Senior Undergraduate with focus in History, American Studies, Museum Studies or Public History.

How to Apply:

Submit a resume, transcript, application and writing sample to:

State Preservation Board Staff Services

Attn: Internship Program

201 E. 14th St., Suite 950 Austin, TX 78701

Or Email to TSPB.Employment@tspb.texas.gov

Information and Application available at: <http://www.tspb.texas.gov/spb/intern/intern.html>